

Financial Disclosure Management

6.0.4 Release Notes

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Introduction

Previous Release Notes are posted on the FDM website:

<https://www.fdm.army.mil/helpSupport/releaseNotes.htm>.

The following enhancements are implemented in FDM for Release 6.0.4:

6.0.4 Enhancements

Expired Reports

Qualified Trust Asset

Expired Reports

The Expired Reports tab allows DAEOs, 450 Certifiers and their ECs to manage and permanently delete OGE 450 and OGE 278 reports that are expired. Reports expire six years after the Filer filed (eSigned by the Filer) the report.

Note: Retain reports in FDM beyond the six-year retention period only if it is needed in an ongoing investigation or has a Qualified Trust that must be retained until six years after the Filer's last report. Go to [5 CFR2634.603 \(g\)](#) Custody of and access to public reports and [5 CFR 2634.604\(a\) and \(b\)](#) Custody of and denial of public access to confidential reports for the Code of Federal Regulations directives on deleting reports.

A report displays on the Expired Reports page if it is:

- ❖ An OGE 278 or OGE 450 report and does not include a Qualified Trust Agreement and six (6) years have passed since the report was filed.
- ❖ An OGE 278 report that contains a Qualified Trust Agreements (QTA) and assets related to the trust agreement and six (6) years have passed since the Filer's final 278 submission with the agency.

Note: Once a report is Purged (deleted) from FDM, it cannot be recovered. Review the Expired Reports list first to determine if any report should be retained.

Figure 1. Expired Reports

Financial Disclosure Management

My Info | My Reviews | Admin | Ethics Training | Management Reports | Resources | Log Out

Filers | Review Reports | Manage Exceptions | **Expired Reports**

Purge Expired Reports

DAEO [? How Do I...](#)

- Click "Search" to view your expired reports.
- Change "Expiration Date" to display reports expired as of a different date (up to 60 days from today's date).
- Click "Purge Expired Reports" to purge all reports not retained.
- Important: You must enter an Expiration Date on or earlier than today's date to activate the "Purge Expired Reports" button.**

Search

Form Type: SF 278 Expiration Date: 07/12/2011 (MM/DD/YYYY)

! If you have any retained reports ready to be purged - Access the reports on the My Review | Review Reports tab, Org Unit View mode. View the report, click on its Review Status tab, and click the "Unretain" button to make a retained report available to be purged.

My Expired Reports as of: 07/12/2011

Total Number of Reports Not Retained: 1

| Purge Expired Reports | | | | |
|-----------------------|-------------------------|--------------|-------------|----------|
| Filer | Report | Status | Expire Date | Retained |
| 278Filer1, OGC | 2005 New Entrant SF 278 | Under Review | 01/03/2010 | Yes |
| 278Filer2, OGC | 2005 Incumbent SF 278 | Under Review | 01/03/2010 | No |

- ❖ A DAEO, 450 Certifier and their ECs can Retain a report due to an investigation or a Qualified Trust Attachment on the Review Status page of a report. If a report has a Yes in the Retained column, it will not be included in the purge process.
- ❖ Only reports within the org units you manage in FDM will display on the Purge Expired Reports list screen.
- ❖ Once you purge a report, the report data is deleted and the report can no longer be accessed.
- ❖ Only reports with a Review Status of **Under Review (not Amendment in Progress)**, **Complete**, and **Complete w/o Signature** may be purged six years after the Filer's eSign date. Reports with any other status may be deleted individually at anytime.
- ❖ You cannot purge reports that have a future expiration date.

Review Status – Retain Report

775
OF AMERICA

My Info
My Reviews
Admin
Ethics Training
Management Reports
Resources

Review Reports
Manage Exceptions
Expired Reports

Report Data
Attachments
Comments
Flags
Audit Trail
View/Print
Review Status
Previous Reports
Notes

Submitted to DAEO - OGC 278Filer2, 2006 Incumbent SF 278 Report

Review Status

ROLE

DAEO

? How Do I ...

Report Progress

Assigned: No

Filer Started: 07/12/2011

Filer eSign and Submitted: 07/12/2011

Amended:

Submitted for Certification: 07/12/2011

Completed:

Retained: No

Due Date & Extensions

Current Due Date: 05/15/2006

You can retain a specific report so it will not be purged.

Common

- ◆ What is the difference between F and S and Signa
- ◆ What is the date and how they differ from Submitted
- ◆ When should Additional be added?
- ◆ Glossary

Admin Close
Delete
Request Filer Amend
End Initial Review
Undo Submit To DAEO
eSign and Comple

Disclosure Report Reviews

Review Chain Audit Trail

| Reviewer Role | Currently Assigned Reviewer | Notify | Reviewer Type | End Initial Review Dates | eSigned/Signatures |
|----------------------|--|--------|---------------|--|--|
| Supervisor | Public X SupervisorPOC | ✉ | Organization | 07/12/2011 SupervisorPOC, Public X. Supervisor | 07/12/2011 SupervisorPOC, Public X. Supervisor |
| Supervisor SLC | Brock X Lee | ✉ | Organization | | |
| Senior Legal Counsel | Brock X Lee | ✉ | Organization | 07/12/2011 Lee, Brock X. Senior Legal Counsel | 07/12/2011 Lee, Brock X. Senior Legal Counsel |
| DAEO | DemoOGC X DAEO | ✉ | Organization | | |

Qualified Trust Asset Type

A new pop-up warning displays when a Filer selects Qualified Trust on the OGE 278 Asset screen.

Figure 2.

The screenshot shows the OGE 278 Asset screen with a warning dialog box overlaid. The dialog box, titled "Windows Internet Explorer", contains a yellow warning icon and the following text: "You indicated a 'qualified trust'. No trust is a qualified trust unless the U.S. Office of Government Ethics (OGE) certified it as a qualified trust at the time it was established. Consult your Ethics Counselor for advice and to determine which portion(s) of the OGE-approved qualified trust to attach to your report on the Attachment tab." The dialog box has an "OK" button.

The background screen shows the "Add Asset" form. At the top, there are tabs for "Report Data", "Attachments", "Comments", "Flags", "Audit Trail", "View/Print", and "Review Status". Below these is a breadcrumb trail: "Getting Started" > "Assets" > "Other Income" > "Liabilities" > "Agreements" > "Positions" > "Compens". The main heading is "Under Review - OGC 278Filer1, 2005 New Entrant (09/15/2005) SF 278 Report".

The "Asset Name" field contains "Qualified Trust" (241 Characters Remaining). The "Asset Type" section has "Trust" selected, with "Qualified" as the sub-type. The "Asset Income Information" section has "No Reportable Income" selected.