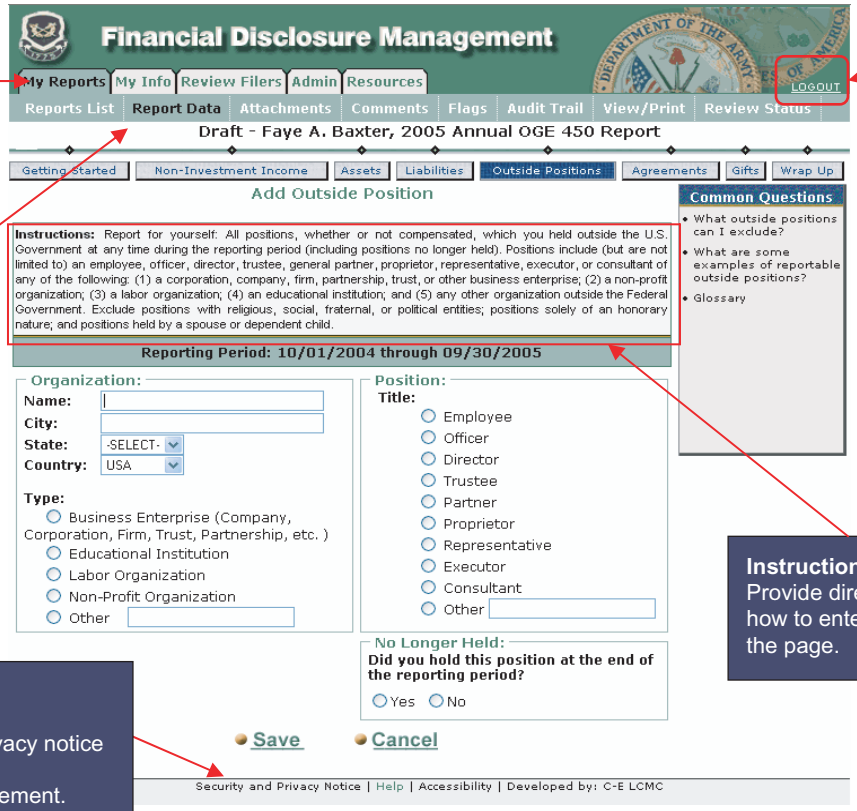
How to Use the FDM User Interface

Common Tabs, Tab Menu Items, and Buttons

Most pages provide tabs, tab menu items, buttons and instructions.



Tabs
Click to display the first page for the tab, and the tab menu items.

Logout
Click to exit the application.

Tab Menu Items
Click to display the page for the menu item.

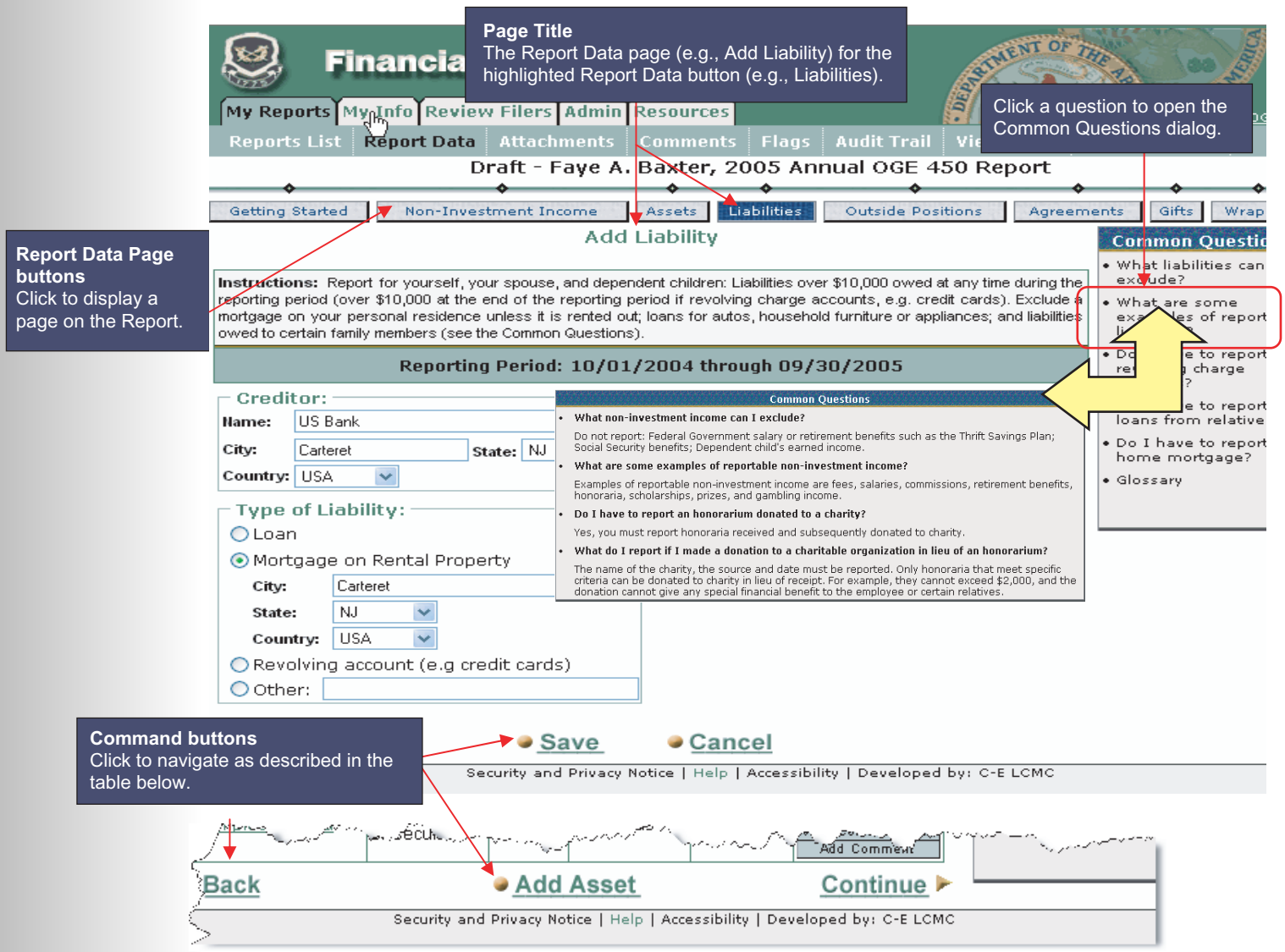
Instructions
Provide directions on how to enter data on the page.

Footer
Provides links to:
- Security and Privacy notice
- FDM Help page
- Accessibility statement.

How to Use the FDM User Interface

Report Data Page Components

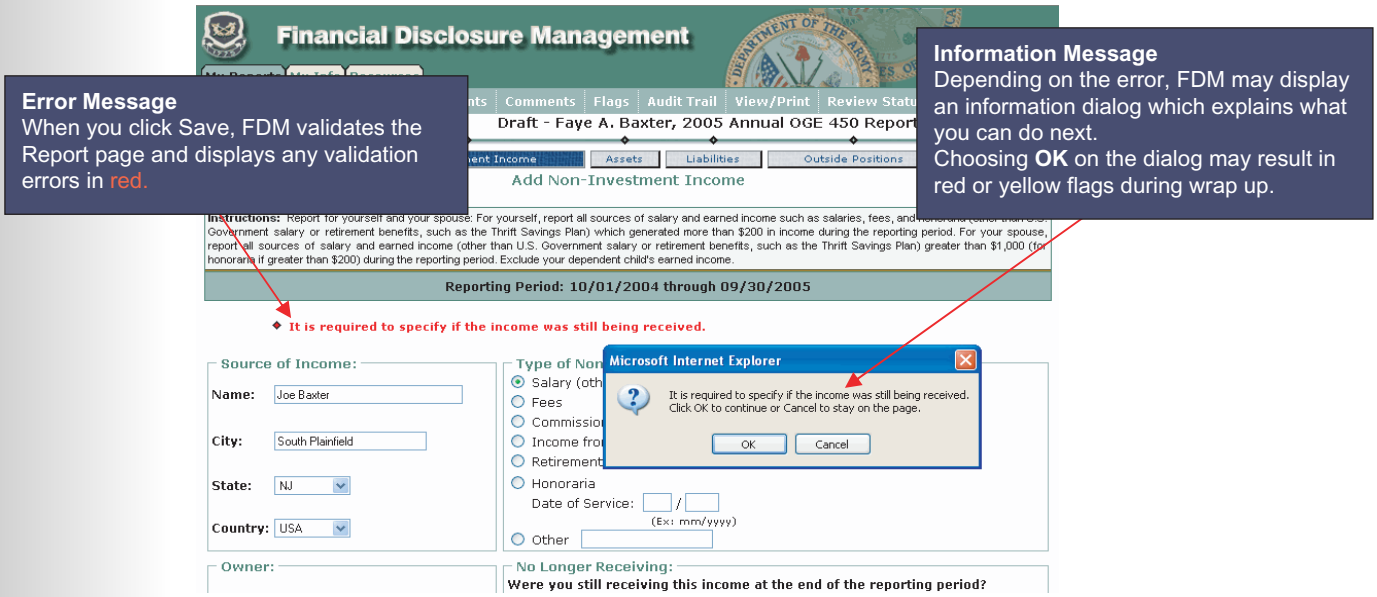
Most pages provide tabs, tab menu items, buttons and instructions.



Click:	*To...*
Save	Save the entries you made on this page and go back to the list page.
Cancel	Go back to the previous page without saving the entries you made on the current page.
Add...	Add another row of data to the page you are working on. Example: You have just added and saved data on the Assets page. To add another asset, you would click Add Asset. FDM opens a new Asset page so that you can add data.
Back	Go back to the previous page or step in the process. Do not click the Back toolbar button on your browser. Clicking the Back toolbar button on your browser may cause unexpected results.

How to Use the FDM User Interface

Understanding Validation Errors



Error Message
When you click Save, FDM validates the Report page and displays any validation errors in red.

Information Message
Depending on the error, FDM may display an information dialog which explains what you can do next.
Choosing **OK** on the dialog may result in red or yellow flags during wrap up.